



## AUTOMATIC SPRINKLER SYSTEM CONTRACTORS APPLICATION QUESTIONS FOR SUPPLEMENTAL APPLICATION

**PLEASE ANSWER ALL QUESTIONS  
IF THEY DO NOT APPLY, INDICATE "N/A" - IF SPACE IS INSUFFICIENT PLEASE USE SEPARATE SHEETS**

1. Do you install only ULC approved equipment?  Yes  No  
If No, what are your product standards:
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2. Is all extinguishing equipment installed, maintained, serviced and inspected in accordance with the manufacturer's operation and maintenance instructions?  Yes  No  
If No, please explain:
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3. What is your schedule for inspecting and servicing customer's equipment –semi annual or annual?  
 semi annual  annual

4. Are checklists always used on job sites to assure that proper workmanship and system testing are performed?  Yes  No  
If Yes:

- a) Do the checklists require signoffs and dates for all critical items?  Yes  No  
b) Do the checklists include type of work performed?  Yes  No  
c) Do checklists include replaced parts and recharged equipment?  Yes  No  
d) Do checklists used on-site become part of the permanent job file?  Yes  No

If No, please explain:

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5. How long are files for each job retained? \_\_\_\_\_  
a) If less than 5 years, are you willing to extend to 5 years?  Yes  No

b) Where are duplicate records kept and how are they safeguarded? Please explain:

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6. During all Retrofit/Repair Work:

- a) Are steps taken and documented to protect building, flooring, ceilings, furnishings and other property?  Yes  No
  - b) Are red tags used when valves are closed?  Yes  No
  - c) Do you warn the customer against deactivating parts of the system?  Yes  No
  - d) Do you provide the customer with red tags to be placed on valves that are closed temporarily?  Yes  No
  - e) Do you require documented acknowledgement of acceptance of owners after installation?  Yes  No
  - f) If parts or a whole sprinkler system must be left shut down during the day or overnight, which of the following are notified:  Yes  No
    - Local Fire Department
    - Building Owner
    - Alarm Co.
    - Ins. CarrierIs any record kept of such notices?  Yes  No
  - g) Do you require testing of all systems, whether new construction, retrofit or repair, before final sign-off?  Yes  No  
If No, please explain:
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h) Do you require water supply test to ensure adequate supply for the system?  Yes  No  
If No, please explain:

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7. Final signoff of completed system by:

- Municipal Authority
- Building Owner
- General Contractor

8. a) After all the work is completed, do you provide the customer with documentation pertaining to system maintenance requirements?  Yes  No  
If No, please explain:

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b) If Yes, do you have the customer sign an agreement acknowledging receipt of system maintenance requirements?  Yes  No  
If No, please explain:

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9. Do you do CPVC work?  Yes  No  
 If Yes, please provide answers to the following:
- a) What percentage of CPVC work is: New \_\_\_\_\_ % Retrofit/Repair \_\_\_\_\_ %
- b) List the Brands of CPVC Piping used: \_\_\_\_\_ List Brands of Solvent-Cement used: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- c) Are all Tools used specifically designed for use with plastic pipe and fittings?  Yes  No
- d) How long are cure times for pipe sizes:  
 ¾" \_\_\_\_\_ 1" \_\_\_\_\_ 1¼ & 1½ \_\_\_\_\_ 2" \_\_\_\_\_ 2½ & 3" \_\_\_\_\_
- e) Are cure times adjusted for: Temperature  Yes  No  
 Humidity  Yes  No
- f) Systems are pressure tested at: \_\_\_\_\_ PSI
10. CPVC Training and Certification:
- a) Are fitters trained and certified in CPVC work?  Yes  No
- b) Detail record on file of employee CPVC training and certificates?  Yes  No
- c) Only trained/certified fitters permitted to install CPVC?  Yes  No
- d) Name of Training Program/Certification: \_\_\_\_\_
- e) Number of Trained and Certified CPVC Fitters: \_\_\_\_\_
11. Are outside firms subcontracted by you for the design/engineering work or approval of design work?  Yes  No
- a) Do you obtain evidence of Professional Liability Insurance from these design/engineering subcontractors?  Yes  No
- b) What is the minimum liability limit you insist on? \_\_\_\_\_

**For contact information visit:  
[www.markelinternational.ca](http://www.markelinternational.ca)**